



**Washington State  
Department of Transportation**

**Aviation Division  
3704 172<sup>nd</sup> Street Suite K-2  
P.O. Box 3367  
Arlington, WA 98223-3367  
360-651-6300/800-552-0666 (in state)  
TTY: 1-800-833-6388  
[www.wsdot.wa.gov/aviation](http://www.wsdot.wa.gov/aviation)**

**TO:               Applicant for Aircraft Dealer's License**  
**FROM:           WSDOT Aviation Division**  
**Subject:         Required Forms for Aircraft Dealer's License**

**Thank you for your request for information about an aircraft dealer's license.**

**This package contains all forms necessary to submit your application. The average time to process the completed forms, and return your license and dealer plate(s) to you will be approximately two weeks.**

**Please call 1-800-552-0666 if you have any questions.**

**Sincerely,**

**Marilee G. Pribble  
[pribblm@wsdot.wa.gov](mailto:pribblm@wsdot.wa.gov)**

**STATE OF WASHINGTON  
DEPARTMENT OF TRANSPORTATION  
Aviation Division  
P.O. Box 3367  
Arlington, WA 98223-3367**

**INSTRUCTIONS FOR SECURING AIRCRAFT DEALER'S LICENSE**

Fill out and sign the application for dealer's license in duplicate. **NOTE:** A separate application and license is required for each branch or sub-agency as though each constituted a separate dealer.

Remit to Washington State Department of Transportation, Aviation Division, P.O. Box 3367, Arlington, WA 98223-3367, by check or money order (no currency, please) made payable to the WASHINGTON DEPARTMENT OF TRANSPORTATION OR (WSDOT), the sum of \$75.00. For this amount, the applicant receives one dealer plate for use on aircraft. If more than one dealer plate is required, add \$10.00 for each additional plate. Plates are transferable between the dealer's aircraft.

Submit a surety bond (in triplicate) in the amount of \$25,000.00 running to the state of Washington and executed by Surety Company authorized to do business in this state.

**STATISTICAL DATA REQUIRED by Section 3 of Dealer's Law – Chapter 150 Session Laws 1955.**

1. Name and address under which the Dealer's business is conducted:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Name and residence address of each owner, director or principal officer:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If incorporated other than in the state of incorporation, name state of incorporation, and names and addresses of its resident officers or managers:

\_\_\_\_\_

3. Washington State Business License Number: \_\_\_\_\_

4. Will "used" aircraft be dealt in? \_\_\_\_\_

5. A. Name and address on displayed dealership certificate:

\_\_\_\_\_

B. List number of the current Tax Commission Registration Certificate or Tax Identification Number: \_\_\_\_\_

6. Has applicant ever been denied Aircraft Dealer's License? \_\_\_\_\_

Has applicant ever had certificate suspended or revoked? \_\_\_\_\_

**FOR APPLICANT'S SIGNATURE AND NOTARY**

I, \_\_\_\_\_, being duly sworn on oath dispose and says that the information on this application is, to the best of my knowledge, the truth and that such place of business is open during regular business hours to inspection by the Aviation Division or its representative.

SIGNATURE OF APPLICANT:

\_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

APPROVED \_\_\_\_\_

Plate Assigned \_\_\_\_\_

Subscribed and sworn to before me this

\_\_\_\_\_ day of \_\_\_\_\_ 2 \_\_\_\_\_

Notary Public in and for the State of  
Washington, residing in \_\_\_\_\_

Commission expires \_\_\_\_\_

DATE: \_\_\_\_\_

License # \_\_\_\_\_

**STATE OF WASHINGTON**  
BOND # \_\_\_\_\_  
**AIRCRAFT DEALERS LICENSE BOND**

KNOW BY ALL THESE PRESENTS, That we \_\_\_\_\_  
of \_\_\_\_\_, Washington, (called Principal) as Principal and  
\_\_\_\_\_ (called Surety), as Surety authorized to transact  
surety business in the State of Washington, and are held and firmly bound unto the State  
of Washington (called Obligee) in the sum of TWENTY FIVE THOUSAND DOLLARS  
(\$25,000.00), for the payment of which Principal and Surety bind ourselves, our legal  
representatives, successors and assigns jointly and severally, firmly by these presents.

WHEREAS the principal has or is about to obtain a license to engage in or continue in  
the business of aircraft dealer, in accordance with the provisions of RCW 47.68.250 and  
RCW 82.48.100, and is required pursuant to the provisions of said law to furnish this  
bond in the amount of TWENTYFIVE THOUSAND DOLLARS (\$25,000.00) as required  
by said law.

NOW, THEREFORE, THE CONDITION OF THE ABOVE OBLIGATION IS SUCH that, if  
Principal shall at all times faithfully perform as such aircraft dealer all obligations  
enjoined upon (it) (him) by RCW 47.68.250 and RCW 82.48.100, and shall indemnify  
and save harmless Obligee from all costs and damage by reason of Principal's default or  
failure to so do, then this obligation shall be null and void; otherwise it shall remain in full  
force and effect.

THIS OBLIGATION is applicable to the license period commencing \_\_\_\_\_  
and shall continue in full force and effect until terminated by thirty (30) days written  
notice of cancellation delivered to the Aviation Division Director of the State of  
Washington in writing by the Surety.

Signed and sealed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Name of Aircraft Dealer: \_\_\_\_\_  
Principal

By: \_\_\_\_\_  
Title: \_\_\_\_\_

Name of Insurance Co.: \_\_\_\_\_  
Surety

By: \_\_\_\_\_  
Attorney in Fact

APPROVED AS TO FORM

DATE

\_\_\_\_\_  
Assistant Attorney General

## **C E R T I F I C A T I O N**

To:           Applicant for Aircraft Dealer's License

From:        WSDOT Aviation Division

Subject:     Required Forms for Aircraft

### **CHAPTER 14.20 RCW**

#### **AIRCRAFT DEALER'S ARE REQUIRED TO CERTIFY:**

"That the applicant is a dealer having an established place of business at the address shown on application, which place of business is open during regular business hours to inspection by the Director of Aviation or his representatives."

\_\_\_\_\_  
(Name of applicant)

\_\_\_\_\_  
(Address of established place of business)

\_\_\_\_\_  
(Hours of regular business as requested above)

\_\_\_\_\_  
(Phone number of business)

\_\_\_\_\_  
(Signature of applicant)

\_\_\_\_\_  
(Date)



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### **AIRCRAFT DEALER INVENTORY OF AIRCRAFT FOR SALE**

Per RCW the Aircraft Dealer License pertains to *“Aircraft being held for sale, exchange, delivery, test, or demonstration purposes solely as stock in trade of an aircraft dealer.”* Aircraft used in the regular course of doing business or for personal use may not be included. Please list all aircraft by make, model and tail number for sale:

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I, \_\_\_\_\_, attest that the aircraft listed in the inventory above is being held solely for sale, exchange, delivery, test or demonstration purposes and will not be used to conduct business or for personal use.

Date: \_\_\_\_\_

Signed: \_\_\_\_\_